

Safeguarding and Welfare Requirement: Information and Records.

Providers must maintain records and obtain and share information to ensure the safe and efficient management of the setting and to help ensure the needs of all children are met.

HOOK VILLAGE NURSERY Working in Partnership with Other Agencies Policy 2025

Policy statement

We work in partnership with local and national agencies to promote the well-being of all children.

EYFS Key Themes and Commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
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Characteristics of Effective Learning

Playing and Exploring Engagement	Active Learning Motivation	Creating and Thinking Critically - Thinking
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Procedures

- We work in partnership or in tandem with local and national agencies to promote the wellbeing of children. NSPCC and 'Hampshire Safeguarding Children Partnerships' offer guidance and information to support our training and keep us updated with case studies and reviews.
- Procedures are in place for sharing of information about children and families with other agencies. These are set out in the Information Sharing policy, Safeguarding Children and Child Protection policy and Supporting Children with Special Educational Needs policy.
- Information shared by other agencies with us is regarded as third party information. This is also kept in confidence and not shared without consent from that agency.
- When working in partnership with staff from other agencies, we make those individuals welcome in the setting and their professional roles are respected.
- We follow the protocols for working with agencies, for example on child protection.
- Staff from other agencies do not have unsupervised access to the child they are visiting in the setting and do not have access to any other child(ren) during their visit.
- Our staff do not casually share information or seek informal advice about any named child/family. When necessary we consult with local and national agencies who offer a wealth of advice and information that help us develop understanding of issues facing us and who can provide support and information for parents. For example, ethnic/cultural organisations, drug/alcohol agencies, welfare rights advisors or organisations promoting childcare and education, or adult education.
- We work in partnership with agencies to support additional needs for our children in line with the SEN Code of Practice 2014

Legal and Further advice and guidance
SEN Code of Practice 2014
NSPCC
Hampshire Safeguarding Children's Partnership
Early Years Statutory Framework
Information sharing 2021. 2023

Signed on behalf of Hook Village Nursery Chairperson
Manager

July 2016 Reviewed May 2025