

Safeguarding and Welfare Requirement: Health Where children are provided with meals, snacks and drinks, they must be healthy, balanced and nutritious

HOOK VILLAGE NURSERY Food Hygiene Policy (Including procedure for reporting food poisoning)

Policy statement

In our setting we provide and/or serve food for children on the following basis:

- Snacks.
- Packed lunches.

We maintain the highest possible food hygiene standards with regard to the purchase, storage, preparation and serving of food. All staff preparing and serving food undertake Food Hygiene level 2 training.

EYFS Key Themes and Commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
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Characteristics of Effective Learning

Playing and Exploring Engagement	Active Learning Motivation	Creating and Thinking Critically - Thinking
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Procedures

The Manager understands the principles of Hazard Analysis and Critical Control Point (HACCP). This is the basis for Risk Assessment for purchase, storage, preparation and serving food to prevent growth of bacteria and food contamination.

- At least one person has an in-date Food Hygiene Certificate provided by an awarding body.
- All staff follow the Manager's guidance and use the step by step guides to ensure hygienic practice.
- All staff involved in the preparation and handling of food have received training in food hygiene.
- The person responsible for food preparation and serving carries out daily opening and closing checks on the kitchen to ensure standards are met consistently.
- We use reliable suppliers for the food we purchase.
- Food is stored at correct temperatures and is checked to ensure it is in-date and not subject to contamination by pests, rodents or mould.
- Un-refrigerated food is served to children within 4 hours of the child arriving at the preschool.
- Food preparation areas are cleaned before use as well as after use.
- There are separate facilities for hand-washing and for washing up.

- All surfaces are clean and non-porous.
- All utensils, crockery etc are clean and stored appropriately.
- Waste food is disposed of daily.
- Cleaning materials and other dangerous materials are stored out of children's reach.
- Children do not have unsupervised access to the kitchen.
- When children take part in cooking activities, they:
 - are supervised at all times;
 - understand the importance of hand washing and simple hygiene rules
 - are kept away from hot surfaces and hot water; and
 - do not have unsupervised access to electrical equipment such as blenders etc.

Reporting of food poisoning

- Food poisoning can occur for a number of reasons; not all cases of sickness or diarrhoea are as a result of food poisoning and not all cases of sickness or diarrhoea are reportable.
- Where children and/or adults have been diagnosed by a GP or hospital doctor to be suffering from food poisoning and where it seems possible that the source of the outbreak is within the setting, the manager will contact the Environmental Health Department and the Health Protection Agency, to report the outbreak and will comply with any investigation.
- If the food poisoning is identified as a notable disease under the Public Health (Infectious Diseases) Regulations 1988 the setting will report the matter to Ofsted.
- Any confirmed cases of food poisoning affecting two or more children looked after on the premises are notified to Ofsted as soon as reasonably practicable and always within 14 days of the incident.

Legal Framework

Regulation (EC) 853/2004 of the European Parliament and of the Council on the hygiene of foodstuffs Further guidance

Safer Food Better Business (Food Standards Agency (Feb 2024)

Further guidance

Early years foundation stage statutory framework for group and school-based providers

Early Years Foundation stage nutrition guidance May 2025

Signed on behalf of Hook Village Nursery Chairperson
 Manager

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